

County Insurance Fund

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► Agency Mission

To monitor risk and loss exposures associated with workers' compensation and other liabilities, maintain liability insurance or self insurance funding reserves, and conduct safety and loss prevention programs for County agencies in order to minimize risk and loss potential.

► Trends/Issues

The three CAPS in the County Insurance Fund must be viewed together to understand the direction of this business function. Rather than approaching objectives from three discrete avenues, the Risk Management Division of the Department of Finance has developed a synergistic strategy. Increasing emphasis is placed on training and education as a primary tool to prevent accidents and losses, and this is approached as a team effort by specialists in each of the CAPS. The increased emphasis on returning injured workers to productivity has been a success that will be continued and expanded.

Emphasis is being placed on finding and employing information technology to manage and deliver data that contributes to efficiency and enhances customer service. Conversion of manual records systems to image files and databases will permit more timely processing of claims and more thorough risk assessments. Use will be made of the Intranet to permit affected workers to file and later to monitor the status of claims. The insurance program will make productive use of asset inventory records and claims history in assuring that the County has adequate coverage against loss and sound records upon which to establish the propriety of claims.

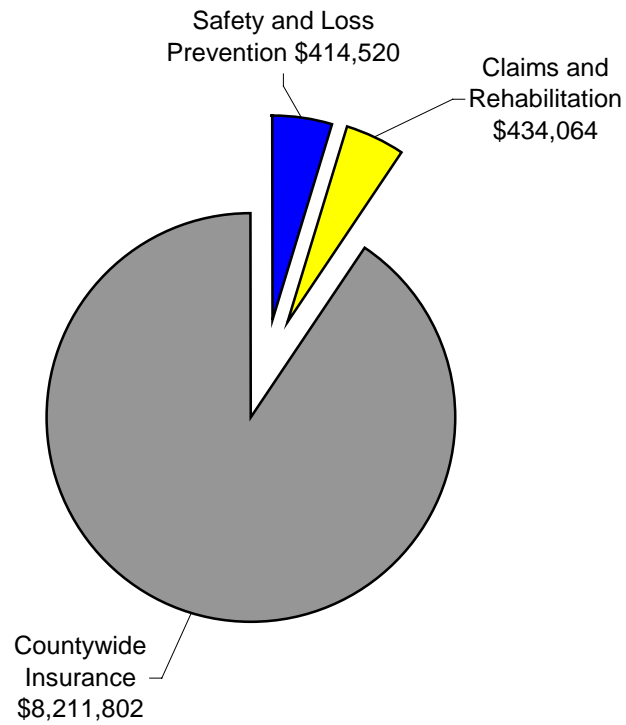
The continued growth of personal computer use has led to increasing workplace health risks associated with repetitive motion injuries. An aggressive ergonomics program focuses on educating agencies and workers on preventative measures. An alarming rise in the incidence of workplace violence has been met with a program to inform employees throughout the County how to recognize the potential for a dangerous situation, and how to deal with incidents. Here, too, the Risk Management staff takes a team approach, and includes expertise from disciplines across the County.

► Summary of All Agency CAPS

CAPS Number	CAPS Title	CAPS Net Cost	CAPS Number of Positions/SYE
501-01	Safety and Loss Prevention	\$414,520	6/5.1
501-02	Claims and Rehabilitation	\$434,064	6/5.75
501-03	Countywide Insurance	\$1,927,597	1/2.15
TOTAL Agency		\$2,776,181	13/13

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Total FY 2002 Adopted Budget Expenditures = \$9,060,386

Total FY 2002 Adopted Budget Net Cost = \$2,776,181